Dodge County, State of Wisconsin Information Technology

Wednesday, March 20, 2013

Minutes of the Wednesday, March 20, 2013 Information Technology meeting held in the Dodge County Administration Building, in room 1A on the first floor at 6:00 PM.

Members Present:

Duchac, Bobholz, Houchin, Maly, Schwartz

Members Excused:

None

Also Present:

Ruth M. Otto, Director of Information Technology, Jim Mielke, County

Administrator

Meeting called to order at 6:00 PM by Chair Duchac

Committee Chair Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Committee Chair Duchac confirms compliance with open meetings law following brief posting report by IT Manager.

Motion by Maly, seconded by Bobholz, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public comments.

No Committee Member reports.

Motion by Maly, seconded by Hoochin, to approve minutes from Wednesday, February 209, 2013 of the Information Technology Committee meeting. Motion carried.

Under the IT Director's report the following were summarized and reviewed:

- Cell phone policy. Some adjustments were agreed to be made to ensure the phone policy best suits the needs of the County. Revisions will be made to the current policy based on the discussions and will be redelivered to the Committee in April.
- New World Application / Sheriff progress on the database configuration. 7 new MDC units will be deployed with new squads in 2013 and the remaining MDC units will be budgeted for 2014. A replacement cycle will be set for future MDC units.
- Website status all is going well and will be live April 15th.
- JDE / Vertex upgrade JDE upgrade is starting in April due to the requirement of Vertex to be at next version. Should be finished by June.
- Time Tracking and Social Media committee updates will begin these committees after the new HS Director starts to provide her the opportunity to be a part of the discussions.
- Henry Dodge Office Building status Office move is being set for June 7th for Unified.

- Mayville Highway Shop gathering the needs of the Highway department for their new building.
- Participation with the Dodge County Fitness Program providing a database to ensure program success for Unity.
- Status of the backbone of the network. This item discussed the health of the network and the overextension of the core. The committee agreed the IT Director should take actions required to stabilize the network. A full maintenance is scheduled for March 29th and further statuses will be given in April post the maintenance.

Consideration for IT Purchases and Procurement of Services:

1) None

Suggested next committee meeting date: Tuesday, April 16, 2013 at 7:30 am in room 224 of the Information Technology Department, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Schwartz, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Jeff Duchac at 7:10 pm. Motion carried.

James Houchin, Secretary

Date